



Postgraduate Program in Environmental Quality Guidelines for the preparation of the Qualification Report

The report should include the following items and sections:

a) On the first page:

Title;

Name of the student;

Line of research (according to the list provided on the Program's website – <http://www.feevale.br/qualidadeambiental>);

Name of the advisor;

Name of the co-advisor (if there is);

Date: month and year.

b) From the second page (in sequence):

Abstract: Concise description of the project and of partial results obtained.

1) Introduction (theoretical background)

2) Objectives

- General objectives
- Specific objectives

3) Achieved objectives

List of the objectives fully achieved so far and justification of those which were not or were partially achieved.

4) Materials and Methods

5) Partial Results

6) Discussion of the Partial Results

7) Bibliographical References

General observations:

The report must:



- be written using Times New Roman 12 point size font, full justification, and line spacing 1.5;
- be written as a continuous and fluid text without spelling, punctuation, accentuation, and agreement errors. It should also be based on scientific work published in specialized literature. Loose sentences, quotes without comments, and lack of links between elements of the text must be avoided;
- present the bibliographical references in accordance with Prodanov and Freitas (2013) or with the ABNT guidelines;
- be presented orally, in addition to the written text. The expected presentation time is of 20 minutes.

IMPORTANT: PARTIAL RESULTS MUST BE PRESENTED.

Regarding the date of defense and composition of the board, it is worth mentioning what is provided by the Statute of the Postgraduate Program in Environmental Quality:

CHAPTER VI - 37. Until the maximum limit of 6 months before the defense of the master's thesis and of 12 months before the defense of the doctoral dissertation the student must go through a qualifying examination before an examining board, which is proposed by the student's advisor and approved by the Program Coordination Committee.

§ 1. The examining board of the master's thesis qualifying examination will be composed, in addition to the student's advisor, of two professors (one of them may not be from the University).

§ 2. The examining board of the doctoral dissertation qualifying examination will be composed, in addition to the student's advisor, of two professors (one of them must not be from the University).

Additional Information:



- The Report must be handed in at the office of the Postgraduate Program in Environmental Quality no later than 20 days prior to the date set for the Qualifying Examination with the written approval of the advisor.

PRODANOV, C. C.; FREITAS, E. C. Metodologia do trabalho científico: Métodos e técnicas da pesquisa e do trabalho acadêmico. 2. ed. Novo Hamburgo: Editora Feevale, 2013. 276 p. ISBN: 9788577171583.

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